



SWP - 11

HISTORY WITH A FUTURE

Protective Equipment		Stages Action - Brief description of what to do in the right order	Hazards Applicable to each stage.	Key Points How to do it - identify equipment, safety, quality and performance requirements	Protective Equipment Required
1		MAINTENANCE CHECKS (BEFORE USE)	STRAINS CUTS ABRASIONS	Check the pick handle has no defect i.e. splinters, cracks and is not broken or worn. Check that the points and chisel ends of the pick heads are sharp. Note: Any faults, attach "Out of Service Tag" and report it to Infrastructure Manager.	2 3 4 11 12
2		USING PICK	STRAINS CUTS ABRASIONS EYE INJURY	Conduct Work Safe Check. Warm body by performing warm up and stretching exercises. When using for prolonged time periods, or awkward positions have frequent rest breaks or rotate workers. Assume a comfortable position when using a pick. Hold handle of pick with both hands, one near the end of the handle and the other near the pick head. Swing directly out in front of the body. Avoid swinging from side to side. The hand at the pick head should slide automatically along the shaft during the swinging motion. Ensure that no other person or article will come into contact with pick when using. Ensure that if the pick strikes a hard substance, no chips or fragments will fly out, hitting operator or others in vicinity. Note: Any faults, attach "Out of Service Tag" and report it to Infrastructure Manager.	1 2 3 4 11 12
3					
4					
11					
12		AFTER USE CARE		Once task has been completed store in safe and secure location. Where storage area is limited remove head from handle and store in safe and secure location.	

Authorizing Officer _____ Sign _____ Date _____ Review Date 19/03/2018