







**SWP - 13**

**HISTORY WITH A FUTURE**

Protective Equipment	Stages Action - Brief description of what to do in the right order	Hazards Applicable to each stage	Key Points How to do it - identify equipment, safety, quality and performance requirements	Protective Equipment Required
<p>2</p>  <p>MUST BE WORN</p> <p>3</p>  <p>MUST BE WORN</p> <p>11</p>  <p>MUST BE WORN</p> <p>12</p>  <p>MUST BE WORN</p>	<p>MAINTENANCE CHECKS (BEFORE USE)</p>	<p>ELECTRIC SHOCK BURNS</p>	<p><b><u>FLEXIBLE EXTENSION CORD</u></b> Inspect cord for damage i.e. Exposed inner wiring or insulation, damage to plug or socket. Extension cords are to be tagged as current, if not current connect "Out of Service Tag". If wiring is exposed attach "Out of Service Tag".</p> <p><b><u>RESIDUAL CURRENT DEVICE</u></b> Inspect device and associated cord. i.e. Exposed inner wiring or insulation, damage to plug, damage to plastic box and associated switches and sockets. If wiring is exposed connect "Out of Service Tag". Connect device to appropriate mains outlet and check operation by activating test switch. (on RCD) RCD are to be tagged as current, if not current connect "Out of Service Tag".</p> <p><b><u>Note:</u></b> Any faults, attach "Out of Service Tag" and report it to Infrastructure Manager.</p>	<p>2 3 11 12</p>
	<p>USING FLEXIBLE EXTENSION CORD/EARTH LEAKAGE DEVICE</p>	<p>ELECTRIC SHOCKS BURNS</p>	<p>Flexible extension cords are to be used in conjunction with a portable RCD between the outlet and flexible extension cord. A flexible extension cord shall not be used between the socket and the portable RCD. Should an RCD trip whilst in service the RCD should not be reset until the cause of the trip has been ascertained and the cause either rectified or removed.</p> <p><b><u>Note:</u></b> Any faults, attach "Out of Service Tag" and report it to Infrastructure Manager.</p>	<p>2 3 11 12</p>



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		AFTER USE CARE		Once task has been completed, lead and portable RCD are to be coiled and stored in safe and secure location out of the weather.	

Authorizing Officer \_\_\_\_\_ Sign \_\_\_\_\_ Date \_\_\_\_\_ Review Date 19/03/2018